

Forest Edge Camp:

Site Information Guide



Daily Activity Schedule & Requirements

Activity Timings:

- **Session 1:** 8:30 AM – 10:00 AM
- **Morning Tea:** 10:00 AM – 10:30 AM
- **Session 2:** 10:30 AM – 12:00 PM
- **Lunch:** 12:00 PM – 1:30 PM
- **Session 3:** 1:30 PM – 3:00 PM
- **Afternoon Tea:** 3:00 PM – 3:30 PM
- **Session 4:** 3:30 PM – 5:00 PM

Clothing Requirements for Activities:

- **Abseiling, Climbing, Pamper Pole:** Long tops, long shorts or pants. No singlets.
 - **Incentive Course:** Wear old clothes (expect mud). No singlets.
 - **Water Activities (Raft Building, Canoeing):** Bathers, rashie/T-shirt, towel, water shoes. Life jackets provided. No singlets.
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Facilities & Equipment

Audio-Visual Setup:

- TV, DVD, and CD player instructions available in the AV room.
- Volume control on the Pioneer system.

Dormitory & Bathroom Access:

- Dorms must be fully occupied before additional ones are used.
- Spare blankets and pillows are stored in the supply room.
- A disabled/staff bathroom is available near the laundry.

Laundry Facilities:

- Washing and drying machines available with clear instructions posted.
- *Reminder: No shoes in the dryers!*

Emergency & Safety Procedures

Drinking Water:

- All water is safe for consumption unless otherwise indicated.

Emergency Response:

- Evacuation plans and emergency contact information are displayed at all exits.
- **Emergency Contact: 9733 1731** (Manager's Residence).

Fire Safety:

- Firewood is supplied for indoor fireplaces.
- Outdoor bonfire usage requires prior approval due to fire restrictions.
- Fire extinguishers and blankets are available in designated areas.

Kitchen & Dining Information

Meal Schedule:

- **Breakfast:** 7:00 AM
- **Lunch:** 12:30 PM
- **Dinner:** 6:00 PM
- **Supper:** Flexible timing

Cleaning Responsibilities:

- Setup and clean-up teams are required for meals.
- Supervisors are responsible for ensuring duties are completed.

Beverages:

- Tea, coffee, and Milo are available for adults at all times. Please clean your cup after use.

Night-time Activities & Recreation

Suggested Activities:

- Quiz night, disco, movie night, volleyball, night walk, fashion show, talent show, trust exercises, initiative games, campfire.

Smoke Alarms:

- A slow beeping sound indicates a low battery. Notify staff immediately.
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Departure & Clean-up Guidelines**Final Day Clean-up Duties:**

- Strip used bed sheets and place them in designated laundry areas.
- Sweep dorms, bathrooms, and common areas.
- Wipe down all tables and benches.
- Ensure outdoor areas are clear of rubbish and lost items.
- Any group leaving the premises in an unsatisfactory condition may incur additional cleaning charges.

Staff Expectations:

- Supervisors are responsible for student behaviour and organization.
 - Forest Edge staff ensure activity safety but may suspend activities due to inappropriate behaviour.
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We appreciate your cooperation. Enjoy your time at Forest Edge Camp!